

Trinity Driving School  
2471 McLennan Ave  
Richmond, BC  
V6X2N6  
604-278-1739

### Policy Statement

#### Enrollment Fee's

Hourly Lesson	Price \$79.99 (tax included)
6 Hr package	Price \$470.00 (tax included)
8 Hr package	Price \$630.00 (tax included)
10 Hr Package	Price \$790.00 (tax included)
13 Hr package	Price \$1030.00 (tax included)
16 Hr package	Price \$1270.00 (tax included)

1. In car driving lessons consists of a minimum of 55 minutes practice time. Only one student and the instructor shall be in the training vehicle during the lesson for safety purposes. In cases where training is occurring, two instructors representing Trinity Driving School Ltd (2004) may be in vehicle for learning purposes. We will teach depending on learners skill level (driving on various roads, parallel parking, reverse stall parking, pulling over and hazard perception but not limited to these).
2. For road test rental, a cost of \$79.99 (tax included) will be charged to the customer, they can arrange to meet us at ICBC or we can arrange pick up from the students home as per clients request and driving school availability. The cost for home pick up and meeting at ICBC is the same price at \$79.99 (tax included) The student must bring two government pieces of identification and payment for ICBC road test. Learner and novice displays will be provided by Trinity Driving School and accessible at ICBC driver training.
3. Payment must be made no later than the end of each lesson or road test session. There will be no refund for driving lessons or road tests that have taken place. If a student has pre-paid for driving lessons or a road test session, there will be no refund given in cases of insufficient notice of cancellation (see 4 below)
4. Payment for driving lessons and programs can be made by cash, e-transfer, or personal/ business cheque. We offer installment payments on most packages. Bounced cheques will be charged a NSF of \$18.00. Refunds will be given in case of program cancellation or given sufficient notice by student to driving school.
5. A late cancellation fee of \$40.00 will be charged for not showing up or if the notice to cancel an existing appointment is not given at least 24 hours in advance by the student.
6. For canceling a road test appointment made by Trinity Driving School Ltd (2004), we require 72 hours notice, as we must notify ICBC. Failure to give Trinity Driving School Ltd (2004) sufficient notice may result in the student having to pay a Road Test Cancellation fee to ICBC.
7. All refund requests must formally be done via phone at (604) 278-1739 or email at [trinitydriving@hotmail.com](mailto:trinitydriving@hotmail.com). We offer full refunds for unused lessons or if students no longer wish to use our services within 24 hours of cancellation of any current lessons. Refunds will returned in the form of cheque or e-transfer.
8. Road Tests can be booked either by the student or by Trinity Driving School Ltd (2004). The student must sign consent and release form before Trinity Driving School Ltd (2004) may book a road test on their behalf. Students must be in an active training program, taking driving lessons, within 21 days of a road test booked by Trinity Driving School Ltd (2004), or Trinity Driving School reserves the right to cancel any road test appointment it has made.

I \_\_\_\_\_ have read and agree to terms of policy statement.  
(Please print name)

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